

A Guide to Programming And Agenda Building

The statement: "A good program means a good meeting" is generally true. Without a well-planned, interesting, entertaining and/or challenging program, a men's meeting will be dull.

Some ingredients or characteristics of a good UMMen agenda include:

- ◆ Develop and print your agenda
- ◆ Have name tags if group is large and for visitors
- ◆ Start on time and end on time
- ◆ Programs should be Christ centered
- ◆ Appoint a program committee
- ◆ Provide opportunity for small group meetings
- ◆ Plan and invite program participants well in advance
- ◆ Look for outstanding program leadership in your local church, community and city
- ◆ Develop an annual UMMen's calendar and coordinate with local church calendar
- ◆ Publicity is important. Send a notice, develop a telephone tree and email list.

Suggested Agenda for a Business Meeting of United Methodist Men

Offer fellowship and coffee while men are gathering.

1. Singing and/or special music (7 minutes)
2. Devotions (7 minutes)
3. Minutes and Reports (15 minutes)
 - i. Secretary
 - ii. Treasurer
 - iii. Executive Committee
 - iv. Other business
4. Report of Programs and men's ministry activities
5. Report of mission activities
6. Report of plans for the future i.e. retreats, training

Suggested program resources are:

United Methodist Men Program Book
The Guidelines for United Methodist Men
United Methodist Doctrine (Book of Discipline)
The UMC Social Principles (Book of Discipline)
The UMC Book of Resolutions
How to Build an Effective Men's Ministry
by Steve Sonderman